****

**Washington Parish Council Personnel Committee Meeting**

To all Members of the Personnel Committee: Cllr S Buddell (Presiding Chairman),

Cllr A Lisher, Cllr G Lockerbie, Cllr J Thomas and Cllr A Dillaway (co-opted)– NOTICE is hereby given and Councillors are SUMMONED to attend a meeting of the Personnel Committee on:

 **Thursday 30th January 2025 at 7:00pm in the Washington Village Memorial Hall (Doré Room)**

**AGENDA**

1. **Election of Chair for the Personnel Committee**

To Elect a Chair for the 2024/25 Municipal Term

1. **Apologies for Absence**

To Receive Apologies for Absence. Apologies received from Cllr Lisher

1. **Declarations of Interest**

To Receive any declarations of interest as defined under the Localism Act 2011

1. **Minutes of the last Meeting**

To Approve and Adopt the minutes of the Personnel Committee Meeting on 15th July 2024

1. **Public Forum**

Members of the public are welcome to attend the public part of this meeting and speak for a maximum of three minutes about an item on the agenda during the Public Session at the discretion of the Chairman.

1. **Dignity at Work Policy**

To Review the Council’s Dignity at Work Policy

1. **Equality and Diversity Opportunities Policy**

To Review and Adopt an Equality and Diversity Policy

1. **To Consider exclusion of the Public and Press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, from confidential staffing matters under item 9.**
2. **Staffing matters**

To Consider reserved matters relating to staff appraisal, salary and pension.

1. **Next Meeting**

To Receive items for the next Personnel Committee Agenda and Agree date of the

meeting

 Z Savill

 Ms Z Savill

 Clerk to Washington Parish Council

 22nd January 2025

*Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*